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1997-98 UNOPA Executive Board Minutes, November

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UNOPA 97/98 Executive Board Minutes
November 4, 1997
W179 Nebraska Hall

Call to Order:

President Marcia Rowley called the meeting to order at 3:30 p.m.

Members Present:

Joan Frederick	Marcia Rowley	Carol Wusk
Kim Freeman	Edie Schleiger	Lola Young
Barbara Homer	Diane Sullivan	
Shirley Horstman	Diane Wasser	

Members Absent:

Carol Bom
Carrie Meeske Holloway
Lorraine Moon
Michele Strickler

Approval of Minutes:

Shirley Horstman moved and Lola Young seconded a motion to approve the minutes of the September 2, 1997, Executive Board meeting as revised. Motion carried.

Diane Sullivan moved and Edie Schleiger seconded a motion to approve the minutes of the October 7, 1997, Executive Board meeting as revised. Motion carried.

Communications/Announcements:

1. President Rowley mentioned there is still time to sign up for the retirement workshop. Flyers will be placed on the tables at the general meeting.
2. Lola Young mentioned that as State President, she had been contacted by the Meetings Coordinator of NEOPA, to host a state meeting. UNOPA has not hosted a state meeting for a number of years. UNOPA would need volunteers who would be willing to chair a meeting. After some discussion by the board members, no action was taken.
3. President Rowley reported that she needs the lists of the committee members from Awards and Professional Growth.
4. President Rowley reported she will meet with the Deans & Directors on Wednesday, November 5, 1997.

Officer/Committee Reports:

- *President-elect & Program Director:* Lola Young reported that she will notify the East Campus Union to confirm everything.
Lola Young received communication from Margo Young regarding the UAAD/UNOPA meeting which will be held on January 21, 1998, at the East Campus Union.
- *Treasurer:* Kim Freeman reported on October 31, 1997, the beginning checkbook balance was \$2,029.64, with income of \$285.73. The expenses to date were \$229.80, leaving an ending checkbook balance of \$2,085.57. The certificate of deposit balance is \$2,926.34.
- *Recording Secretary:* No report.
- *Corresponding Secretary:* Diane Sullivan reported that a sympathy card was sent to Jan Harris. Diane's new FAX no. is 472-2937.
- *Immediate Past President & Foundation Funds Director:* Michele Strickler has awarded one Foundation stipend.
- *Awards Director:* Diane Wasser reported she received five applications for the Boss of the Year Award. The nominees are: Sam Cordes, Bruce Currin, Merlin Lawson, Shelly Sorensen, and Michael Turner. Her committee will be paying for the nominees' luncheons.
- *Employee Concerns:* No report.
- *Employee Concerns Co-Director:* No report.
- *Hospitality Director:* No report.
- *Membership Director:* Carol Wusk reported that there are 233 members; 129 renewals, 61 new members, 16 retired, 15 honoraries, 11 associates, and 1 lifetime member.
- *Nominating Director:* No report as Carrie Meeske Holloway is on maternity leave after giving birth to a son.
- *Professional Growth Director:* Shirley Horstman reported 32 people attended the 1st workshop, "Dealing with Change in the Workplace," and 37 people attended the 2nd workshop, "The Respectful Workplace." The next professional growth brown bagger, "Overview for Retirement Planning," presenter, Greg Clayton, is Tuesday, November 18, 1997, 11:30 a.m. - 1:00 p.m. There will also be other professional growth opportunities in February, March and April.
- *UNOPA Notes Director:* Joan Frederick reported that UNOPA Notes went out on Monday, November 3, 1997.

Old Business/New Business:

1. President Rowley reported that the web page has been updated, and the date of October 31, 1997, needs to be deleted. Also, Rhonda Zugmier needs information for UNOPA Notes and Professional Growth.
2. President Rowley reported the kick-off time for the football game has been changed to 11:30 a.m., and has asked that the officers help out with the parking lot from 8:30-10:30 a.m.

3. Lola Young inquired about the cookbooks. She was instructed to call Jan Wassenburg.
4. Salary Issues. Comments were forwarded to Bruce Currin. If you would like a copy of the comments, give Lorraine Moon a call and she will get you a copy.
5. President Rowley reported she received a thank you from Holly Hudson for participating in the Health Wise Tour.
6. There was some discussion of reinstating the Ways & Means Committee. The parking lot would be under this committee, and the membership needs to start participating more. Reinstatement of the Ways & Means Committee would have to be brought before the general membership before being placed back into the Standing Rules.
7. President Rowley stated she believes the duties of the eliminated Publicity Director need to be incorporated somewhere. Someone needs to keep a scrapbook of historical documents of flyers, photos of events, and contact the Scarlet, C-vis, etc. Currently, these duties are not assigned by standing rules to a director or elected officer.

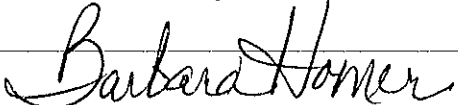
Next Meeting:

The next board meeting will be Tuesday, December 2, 1997, at 11:30 a.m. at East Campus Union. We were asked to bring a \$5.00 gift exchange and snacks.

Adjournment:

Meeting adjourned at 4:26 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara Homer".

Barbara Homer
Recording Secretary

